



Regular Council Meeting Minutes  
**Tuesday, December 10, 2024**

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, December 10<sup>th</sup>, 2024, commencing at 6:00 pm, in person and via phone.

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**IN ATTENDANCE:** Colin Bexte, Mayor (Chair)  
Nick Kuntz, Deputy Mayor (via phone)  
Kevyn Stevenson, Councillor  
Nikki Holloway, Chief Administrative Officer (Recording Secretary)  
Gallery: Jim Brooks and Lorie Patterson

1. **CALL TO ORDER**

Mayor Colin Bexte called the meeting to order at 6:04 pm.

2. **ACCEPTANCE OF AGENDA**

**Res. No. 2024-12-10-01:** Moved by Mayor Bexte that the agenda be accepted with amendments to include the addition of Public Works vehicle.

CARRIED

5. **ADOPTION OF MINUTES**

a. November 12<sup>th</sup>, 2024, Village of Arrowwood regular meeting minutes

**Res. No. 2024-12-10-02:** Moved by Mayor Bexte that the minutes of the November 12<sup>th</sup>, 2024, regular meeting be adopted as presented.

CARRIED

6. **STAFF REPORTS**

Chief Administrative Officer

- Meeting Minutes
- Policies
- Council Actions Items Update
- Public Works Update
- Communications
- Financial Update

**Res. No. 2024-12-10-03:** Moved by Mayor Bexte that the Staff Reports be accepted as presented for information.

CARRIED



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**7. COUNCILLOR REPORTS**

- a. Councillor Kevyn Stevenson shared that the Lions have a request to put a dumpster at the Community Hall for garbage for events and the fitness center. He also updated the council on the plans for the Lions to renovate the Community Hall with new insulation, electrical, and washrooms, as well as an overall beautification of the building. They also plan to install a generator to be used in emergency situations. They hope to get started early in the new year.
- b. Mayor Bexte attended the ORRSC meeting and shared that ORRSC shared their financial review and that there will be an increase in our membership fees, as they did not meet their revenue goals last year, due to inflation and increased costs.

**Res. No. 2024-12-10-04:** Moved by Mayor Bexte that the Councillor Reports be accepted as presented for information.

CARRIED

**8. OLD BUSINESS**

- a. Water for Life – discussion over the water rate and costing spreadsheet, and the Mutual Agreed Terms and Concept agreement. Deputy Mayor Kuntz expressed concerns over Arrowwood residents paying more for water than the other communities, and that all end users should be paying the same rate.

**Res. No. 2024-12-10-05:** Moved by Mayor Bexte that the Village of Arrowwood agrees to accept the Mutual Agreed Terms and Concepts and commit to funding the municipal share as outlined within the agreement, being that there is a cap of \$2.25/m<sup>3</sup> for water usage and a \$.50/m<sup>3</sup> for transmission with a minimum of a 5-year term.

CARRIED

**9. NEW BUSINESS**

- a. Council Code of Conduct Policy

**Res. No. 2024-12-10-06:** Moved by Mayor Bexte that Council tables the discussion until our next meeting in January.

CARRIED

- b. Electronic Recording of Meetings Policy



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**Res. No. 2024-12-10-07:** Moved by Mayor Bexte that Council tables the discussion until our next meeting in January. **CARRIED**

c. Vehicle Use Policy

**Res. No. 2024-12-10-08:** Moved by Mayor Bexte that Council tables the discussion until our next meeting in January. **CARRIED**

d. Utility Rate Review

**Res. No. 2024-12-10-09:** Moved by Mayor Bexte that Council tables the discussion for further review in our January meeting. **CARRIED**

e. Interim Budget Approval

**Res. No. 2024-12-10-10:** Moved Deputy Mayor Kuntz by that the Council approve the 2025 Interim and Capital Budget AND authorizes Administration to rescind the membership with Federation of Canadian Municipalities (FCM) . **CARRIED**

**10. IN-CAMERA ITEMS**

a. Labour Relations, as per s.17.1 of Freedom of Information and Protection of Privacy Act

- i. COLA increase
- ii. Board Applications
- iii. Gift Card purchases

b. Village Subdivision, as per s.16.1 of Freedom of Information and Protection of Privacy

- i. Alleyway Subdivision quote

**Res. No. 2024-12-10-11:** Moved by Mayor Bexte that Council moves into Closed Session at 7:55PM. **CARRIED**



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**Res. No. 2024-12-10-12:** Moved by Mayor Bexte that Council moves into Open Session at 8:22 PM.  
CARRIED

**Res. No. 2024-12-10-13:** Moved by Deputy Mayor Kuntz that Council approves the 2025 Cost of Living Adjustment (COLA) Allocation at a rate of 2.858%.  
CARRIED

**Res. No. 2024-12-10-14:** Moved by Mayor Bexte that Council appoints Lorie Patterson to our MPC Committee, and Casey Cockwill as the representative for the Village of Arrowwood on the FCSS Board for a 3-year term.  
CARRIED

**Res. No. 2024-12-10-15:** Moved by Mayor Bexte that Council approves the purchase of \$100.00 gift cards for the village employees: Lisa Kasper, Jim Brooks, Lee Heemskerk, Bill Graff, Jeremy Isaak and Susana Loepky.  
CARRIED

**Res. No. 2024-12-10-16:** Moved by Councillor Stevenson that Council approves the quote and awards the contract to Brooks Asphalt for the Alleway Subdivision tender AND that administration informs MPE and Brooks Asphalt of the decision.  
CARRIED

11. **NEXT MEETING**

a. **Regular Meeting:** Tuesday, January 14<sup>th</sup>, 2025, at 6:00 p.m. in the Village Office

12. **ADJOURNMENT**

Mayor Bexte adjourned the meeting at 8:24 PM

  
Colin Bexte  
Mayor

  
Nicole Holloway  
Chief Administrative Officer