

VILLAGE OF ARROWWOOD  
REGULAR COUNCIL MEETING  
MINUTES

**Tuesday, July 9<sup>th</sup>, 2024**

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, July 9<sup>th</sup>, 2024, commencing at 6:00 pm.

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**IN ATTENDANCE:** Colin Bexte, Mayor (Chair)  
Matt Crane, Deputy Mayor  
Nicholas Kuntz, Councillor  
Nicole Holloway, Chief Administrative Officer  
Christopher Northcott, Municipal Clerk (Recording Secretary)

Gallery: Jim Brooks

1. **CALL TO ORDER**

Mayor Bexte called the meeting to order at 6:03 PM.

2. **ACCEPTANCE OF AGENDA**

**Res. No. 2024-07-09-01:** Moved Deputy Mayor Crane that the agenda be accepted as amended to table item a. Procurement Policy and item f. Alleyway in new subdivision to a future meeting of the Village Council.

CARRIED

3. **ADOPTION OF MINUTES**

a. June 11<sup>th</sup>, 2024, Regular Meeting

**Res. No. 2024-07-09-02:** Moved by Councillor Kuntz that the minutes of the June 11<sup>th</sup>, 2024, Regular Meeting be adopted as presented.

CARRIED

4. **STAFF REPORTS**

- a. Chief Administrative Officer
- Meeting Minutes
  - Council Action Items Update
  - Public Works Update
  - Village Resident Requests & Happenings
  - Campground Update
  - Library Update
  - Canada Community Building Fund allocation
  - Movement of Cardboard Cage

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- Regional Water Project with Milo

b. Municipal Clerk

- Financial Update.
- Audits.

**Res. No. 2024-07-09-03:** Moved by Mayor Bexte that the Staff Reports be accepted as presented for information.

CARRIED

5. **COUNCILLOR REPORTS**

a. Nick Kuntz:

- Councillor Kuntz will try to make the next meeting of the Vulcan District Waste Authority.

**Res. No. 2024-07-09-04:** Moved by Councillor Kuntz that Councillor Reports be accepted for information.

CARRIED

6. **OLD BUSINESS**

a. Recycle Centre Hours

- Discussion of closing the Recycling Centre permanently. CAO Holloway noted that she believes most people are aware of why it needs to close.

**Res. No. 2024-07-09-05:** Moved by Councillor Kuntz that Council authorize Administration to close the Recycling Centre as of August 31, 2024. AND THAT Administration provide sufficient public notice stating the reasons why the centre is closing.

CARRIED

7. **NEW BUSINESS**

a. Fortis Franchise Agreement Renewal

**Res. No. 2024-07-09-06:** Moved by Mayor Bexte that Council approves the Fortis Franchise Agreement renewal.

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b. ABMunis Power and Electricity Program

**Res. No. 2024-07-09-07:** Moved by Councillor Kuntz that Council authorise Administration to proceed with the ABMunis Power and Electricity Program.

CARRIED

c. CCTV Quotes for Sewer Mains

**Res. No. 2024-07-09-08:** Moved by Councillor Kuntz that Council authorise Administration to hire Sanatec for the sewer sanitary inspection as part of the Regional Infrastructure Management Plan project.

CARRIED

d. Gazebo Quotes

Matt Crane declared a pecuniary interest being that his son submitted a quote for this work and excused himself from the meeting at 6:35 PM.

**Res. No. 2024-07-09-09:** Moved by Mayor Bexte that Council authorise Administration to award the gazebo roofing project to Right Reno with a 10% holdback on labour costs for 30 days prior to payment of the final invoice. AND THAT Council authorize Administration to offer Nathan Crane various structural maintenance jobs for the village as discussed.

CARRIED

Matt Crane rejoined the meeting at 6:49 PM.

e. Hall Park Facilities

- Discussion of porta potty vandalism.

f. Campground Fire Pits

- Discussion of options for fire pits.

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**8. IN-CAMERA ITEMS**

- a. Labour Relations, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
  - i. CAO Review
- b. Advice from Officials, as per s. 24.1 of Freedom of Information and Protection of Privacy Act
  - i. Municipal Affairs MAP Review

**Res. No. 2024-07-09-10:** Moved by Mayor Bexte that the Village Council move into Closed Session at 7:07 PM.

CARRIED

**Res. No. 2024-07-09-11:** Moved by Mayor Bexte that the Village Council move into Open Session at 7:23 PM.

CARRIED

**Res. No. 2024-07-09-12:** Moved by Mayor Bexte that Council authorize Administration to hire Insight LLP Chartered Professional Accountants as the independent auditor for the Village of Arrowwood. AND THAT Insight be directed to complete the audit and prepared of financial statements for all outstanding years that need to be submitted to the Province of Alberta based on the timeline proposed by Joanna Kappel.

CARRIED

**Res. No. 2024-07-09-13:** Moved by Deputy Mayor Crane that Council authorize Mayor Bexte to provide an update to the Minister of Municipal Affairs regarding a realistic audit timeline and completion of the Village's outstanding Financial Statements and Municipal Financial Information Returns.

CARRIED

**9. NEXT MEETING**

- a. **Regular Meeting:** Tuesday, August 13<sup>th</sup>, 2024, at 6:00 PM in the Village Office

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10. **ADJOURNMENT**

Mayor Bexte adjourned the meeting at 7:24 PM.



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Colin Bexte,

Mayor



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Nicole Holloway,

Chief Administrative Officer



