

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, June 11th, 2024

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, June 11th, 2024, commencing at 6:00 pm.

IN ATTENDANCE: Colin Bexte, Mayor (Chair)
Matt Crane, Deputy Mayor
Nicholas Kuntz, Councillor
Nicole Holloway, Chief Administrative Officer
Christopher Northcott, Municipal Clerk (Recording Secretary)
Rosemary Ingraham, Arrowwood Restoration Society
Carole Steiner, Arrowwood Restoration Society

Gallery: Jim Brooks, Lorie Patterson, Sean Patterson, Corry Walk (Arrowwood Restoration Society), Linda Gooch (Arrowwood Restoration Society), Janet Cockwill (Arrowwood Restoration Society), Kevyn Stevenson

1. **CALL TO ORDER**

Mayor Bexte called the meeting to order at 6:01 PM.

2. **ACCEPTANCE OF AGENDA**

Res. No. 2024-06-11-01: Moved Mayor Bexte that the agenda be accepted as presented.

CARRIED

3. **DELEGATIONS**

a. Arrowwood Restoration Society

- Mayor Bexte spoke about why the Restoration Society was invited to the Council Meeting. He addressed why the Council thought it would be important to have a meeting about the sign, as well as the maintenance of the land and wetlands owned by the Society.
- Rosemary Ingraham noted that they were open to discussing whatever the Village had in mind. Carole Steiner noted that the Restoration Society very much appreciated that the village has been maintaining the grass and doing other ongoing maintenance. She noted that Lee Heemskirk had told them the sign would be torn down.
- The Chair recognized Jim Brooks in the Gallery, the Village's Public Works Foreman, and he noted that it could be frustrating how Lee's stories could get mixed up. He noted that it was important for anyone concerned about

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Village actions to discuss them directly with Village Administration rather than with Lee.

- Mayor Bexte noted that the Village had not intention at all of tearing down the sign on the Restoration Society's land.
- CAO Holloway asked about the maintenance of flowers and whether or not there were any concerns. None were noted. She clarified that the Village had been looking at placing the new Blackfoot signage next to the existing signage on the wooden irrigation syphon. Jim Brooks noted that the Village now has an alternate location that seems to work well on the northeast side of town.
- Carole Steiner noted that the Restoration Society would need to have a board meeting to decide if they wanted to place the Blackfoot signage on their lands.
- CAO Holloway provide the Blackfoot signage materials for their review, however, it was also noted that the location at the school, being adjacent to the highway, would also work well.
- The Council thanked the delegation for their attendance at the meeting and the delegation left the meeting at 6:13 PM.

4. ADOPTION OF MINUTES

- a. May 21st, 2024, Regular Meeting

Res. No. 2024-06-11-02: Moved by Deputy Mayor Crane that the minutes of the May 21st, 2024, Regular Meeting be adopted as presented.

CARRIED

5. STAFF REPORTS

- a. Chief Administrative Officer
- Outside of village business to be addressed at this meeting, CAO Holloway provided a Public Works update.
 - Arrowwood Coop Muster Point Sign.
 - Appointment to Library Board.

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- In-Camera items will include a review of the utility roll and the MAP Review timeline update.
- Information Update: Candidate for Library has withdrawn their name, reason for underground power lines at park and hall, capital grant allocations, letter from provincial government regarding Bill 20 amendments, Chinook Arch board report and financial statements, Brooks Asphalt final invoice, water leak on 2nd Street East.

Res. No. 2024-06-11-03: Moved by Councillor Kuntz that Council affirm the need to hire Shawne Excavating to fix the emergency water leak on 2nd Street East. AND THAT Council approve payment of the invoice for this work.

CARRIED

Matt Crane excused himself from the meeting at 6:18 PM.

- b. Municipal Clerk
 - Financial Update.
 - Water Leaks
 - 2024 Budget.
 - Audits.

Matt Crane rejoined the meeting at 6:21 PM.

Res. No. 2024-06-11-04: Moved by Mayor Bexte that the Staff Reports be accepted as presented for information.

CARRIED

6. COUNCILLOR REPORTS

- a. Matt Crane:
 - Remains concerned about people dumping materials on village land, especially with the excess fill left the by the Co-op on the eastern side of the environment yard lot.
 - CAO Holloway mentioned that she approved it, in consultation with Jim, because they believed that this would be good fill on the southside of

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Railway Avenue should it be necessary to bring non-residential lots up to grade.

- Matt Crane agreed with this rationale, however, he does believe that we need to have more control over materials being deposited on village land. He does not want to see village land become a dumping ground.

b. Colin Bexte:

- Concerned about maintaining access to the recycling yard, although he appreciates that this service does get abused from time to time.

Res. No. 2024-06-11-05: Moved by Mayor Bexte that Councillor Reports be accepted for information.

CARRIED

7. **OLD BUSINESS**

No old business.

8. **NEW BUSINESS**

a. Employee Training Policy

Res. No. 2024-06-11-06: Moved by Mayor Bexte that Council approve the Employee Training Policy as presented.

CARRIED

b. Vacation Entitlement Policy

Res. No. 2024-06-11-07: Moved by Councillor Kuntz that Council approve the Vacation Entitlement Policy as presented.

CARRIED

c. 2024 Operating and Capital Budget

Res. No. 2024-06-11-08: Moved by Mayor Bexte that Council approve the 2024 Operating and Capital Budget as presented.

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Tuesday, June 11th, 2024

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d. Bylaw 497 2024 Tax Rates

Res. No. 2024-06-11-09: Moved by Mayor Bexte that Council give First Reading to Bylaw 497, 2024 Tax Rates.

CARRIED

Res. No. 2024-06-11-10: Moved by Councillor Kuntz that Council give Second Reading to Bylaw 497, 2024 Tax Rates.

CARRIED

Res. No. 2024-06-11-11: Moved by Deputy Mayor Crane that Council unanimously consent to a third reading of Bylaw 497, 2024 Tax Rates.

CARRIED UNANIMOUSLY

Res. No. 2024-06-11-12: Moved by Councillor Kuntz that Council give Third Reading to Bylaw 497, 2024 Tax Rates.

CARRIED

Matt Crane excused himself from the meeting due to illness at 7:55 PM.

e. Purchases for Public Works

Res. No. 2024-06-11-13: Moved by Councillor Kuntz that Council approve up to \$700.00 for Administration to purchase a tank and jet sprayer.

CARRIED

Res. No. 2024-06-11-14: Moved by Councillor Kuntz that Council authorize Administration to include a new mower in its revised Capital Budget amendments when they are brought forward for approval.

CARRIED

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Tuesday, June 11th, 2024

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f. Cardboard Recycling Cage

Res. No. 2024-06-11-15: Moved by Mayor Bexte that Council authorize Administration to relocate the cardboard recycling cage to the grader shed.

CARRIED

g. Arrowwood Co-op Muster Sign

Res. No. 2024-06-11-16: Moved by Councillor Kuntz that Council approve the placement of a Muster Point sign by Arrowwood Co-op along Railway Avenue East and across the avenue from the Arrowwood Co-op store.

CARRIED

h. Library Board Member

Res. No. 2024-06-11-17: Moved by Councillor Kuntz that Council appoint Abbie McCullough to the Village of Arrowwood Library Board for a term to commence immediately and to expire at the Village of Arrowwood Organizational Meeting in October of 2026.

CARRIED

9. IN-CAMERA ITEMS

- a. Utility/Tax Account Adjustments, as per 17.1 of Freedom of Information and Protection of Privacy Act
- b. Advice from Officials, as per s. 24.1 of Freedom of Information and Protection of Privacy Act
 - i. Municipal Affairs MAP Review

Res. No. 2024-06-11-18: Moved by Councillor Kuntz that the Village Council move into Closed Session at 8:02 PM.

CARRIED

Res. No. 2024-06-11-19: Moved by Mayor Bexte that the Village Council move into Open Session at 8:13 PM.

VILLAGE OF ARROWWOOD
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Tuesday, June 11th, 2024

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Res. No. 2024-06-11-20: Moved by Councillor Kuntz that Council authorize Administration to halt the accumulation of interest on the property owned by the Estate of Daniel Tarasoff.

CARRIED

Res. No. 2024-06-11-21: Moved by Mayor Bexte that Council authorize Administration to hire a bookkeeper based on what Administration deems to be the best suitability for the work and availability to complete it.

CARRIED

Res. No. 2024-06-11-22: Moved by Councillor Kuntz that Council authorize Mayor Bexte and Administration to sign the funding agreement for the Local Government Fiscal Framework operating and capital grant program.

CARRIED

10. NEXT MEETING

- a. **Regular Meeting:** Tuesday, July 9th, 2024, at 6:00 PM in the Village Office

11. ADJOURNMENT

Mayor Bexte adjourned the meeting at 8:15 PM.



Colin Bexte,

Mayor



Nicole Holloway,

Chief Administrative Officer

