

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, February 13th, 2024

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, February 13th, 2024, commencing at 6:00 pm.

IN ATTENDANCE: Colin Bexte, Mayor (Chair)
Matt Crane, Deputy Mayor
Nicholas Kuntz, Councillor
Nicole Holloway, Chief Administrative Officer
Christopher Northcott, Municipal Clerk (Recording Secretary)
Kevyn Stevenson, Lions Club of Arrowwood (Delegation)

Gallery: Jim Brooks, Bill Graff

1. **CALL TO ORDER**

Mayor Bexte called the meeting to order at 6:03 PM.

2. **ACCEPTANCE OF AGENDA**

Res. No. 2024-02-13-01: Moved Mayor Bexte that the agenda be accepted as presented.

CARRIED

3. **DELEGATIONS**

a. Kevyn Stevenson – Lions – Skating Arena

- Mr. Stevenson spoke about the discussions that many in the Lions have had regarding a longer season for the ice arena. The Club believes that they need to get better use out of the facility and are looking for ideas.
- Discussion has been had around replacing the asphalt surface with concrete, however, the asphalt will get them through the summer.
- It is very hard to keep ice in the arena as the first sign of a chinook and the water is out the back. The Lions would appreciate any ideas that the Village might have on the revitalization of the arena and potential sources of funding for it.
- Mayor Bexte concurred that better utilization would be good.
- Mr. Stevenson remarked that the club is thinking that they might not need Lee to monitor for all hours when it is open.
- Council thanked Mr. Stevenson for his presentation.

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4. ADOPTION OF MINUTES

- a. January 9, 2024, Regular Meeting

Res. No. 2024-02-13-02: Moved by Mayor Bexte that the minutes of the January 9, 2024, Regular Meeting be adopted as presented.

CARRIED

5. STAFF REPORTS

- a. Chief Administrative Officer

- Review of proposed policies.
- Review of letter from the Minister of Environment, Rebecca Schulz regarding drought preparations and preparedness.
- Blackfoot signage project.
- Arrowwood Well Transmitters.
- Public Works Committee meeting.
- Correspondence re: Nathan Crane on final settlement for library rehabilitation, communication with Library Board regarding library rehabilitation project and the reduction in the operating appropriation, Infrastructure Management Plan remaining funds, Letters to Jeff Gutsell and Joseph Schow regarding water well licensing and drought preparedness.
- In-camera items circulated.

- b. Municipal Clerk

- Financial Update.
- 2023 Assessment
- Operating and Capital Plan / Outstanding MAP Review Requirements
- T4s and WCB
- Cemetery

Res. No. 2024-02-13-03: Moved Deputy Mayor Crane that the Staff Reports be accepted as presented for information.

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6. COUNCILLOR REPORTS

a. Nick Kuntz:

- Councillor Kuntz believes that the new waste collection arrangements are working well for Arrowwood.

b. Matt Crane:

- Dog barking has once again emerged as a significant problem. Councillor Crane believes that the Community Peace Officer needs to be notified.

c. Colin Bexte:

- No report regarding Village business. Attended the local 4H public speaking competition as a judge.

Res. No. 2024-02-13-04: Moved by Councillor Kuntz that Councillor Reports be accepted for information.

CARRIED

7. OLD BUSINESS

8. NEW BUSINESS

a. Statutory Holiday Policy

Res. No. 2024-02-13-05: Moved by Councillor Kuntz that the Statutory Holiday Policy be approved as presented.

CARRIED

b. Photocopy Policy

Res. No. 2024-02-13-06: Moved by Deputy Mayor Crane that the Photocopy Policy be approved as presented.

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c. Annual Budgeting Process Policy

Res. No. 2024-02-13-07: Moved by Mayor Bexte that the Annual Budgeting Process Policy be approved as presented.

CARRIED

d. Public Works Committee discussion

- Discussion regarding committee. The CAO agreed that she would figure out a format and get something organized.

e. Well Transmitters/Drought Preparation

- Bill Graff reviewed his report. He believes that they will try spooling the existing pump. If that doesn't work, they will have to try replacing it.

Res. No. 2024-02-13-08: Moved by Mayor Bexte that the Council approve a new well pump for up to \$10,000.00.

CARRIED

f. Blackfoot Signage

- Discussion regarding signage specifications. Consensus was that they will need the translation on the signage of the Blackfoot name, along with upper and lower case letters.

9. **IN-CAMERA ITEMS**

- Real Estate Offers, as per s. 25.1.c. of Freedom of Information and Protection of Privacy Act
- Labour Relations, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
 - Health Benefits

Res. No. 2024-02-13-09: Moved by Mayor Bexte that Council move into Closed Session at 7:55 PM.

CARRIED

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Res. No. 2024-02-13-10: Moved by Mayor Bexte that Council move back into Open Session at 8:28 PM

CARRIED

Res. No. 2024-02-13-11: Moved by Councillor Kuntz that Council agree to sell Lot 15, Block 1, Plan 2211226 to Tom and Ruth Williams for the list price. AND THAT the sale of this lot shall be conditional on the agreement of the purchaser to a utility easement in the Northeast corner of the lot for the provision of utilities to the adjacent Lot 16.

CARRIED

Res. No. 2024-02-13-12: Moved by Mayor Crane that Council authorize an increase in coverage for employee benefits of \$300 per month for three months.

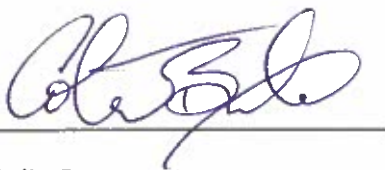
CARRIED

10. NEXT MEETING

- a. **Regular Meeting:** Tuesday, March 12th, 2024, at 6:00 PM in the Village Office

11. ADJOURNMENT

Mayor Bexte adjourned the meeting at 8:29 PM.



Colin Bexte,

Mayor



Nicole Holloway,

Chief Administrative Officer



