



DATE: December 30, 2023

VILLAGE OF ARROWWOOD

WAIVER OF NOTICE OF A SPECIAL MEETING OF COUNCIL CALLED UNDER
AUTHORITY OF SECTION 194 OF THE MUNICIPAL GOVERNMENT ACT

We, the undersigned members of the council of the Village of Arrowwood, hereby waive

notice of a special meeting of council to be held in Village Office

on December 30, 2023, commencing at 8:30 AM for the

purpose of discussing and acting upon the following item(s):

- 1.) See agenda on reverse. →
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____
- 6.) _____
- 7.) _____
- 8.) _____

SIGNED

NAME: [Signature]

DATE: Dec. 30/23

NAME: [Signature]

DATE: Dec 30/23

NAME: [Signature]

DATE: Dec 30/23

[Signature]

Nicole Holloway, Chief Administrative Officer
Village of Arrowwood

VILLAGE OF ARROWWOOD
SPECIAL COUNCIL MEETING
AGENDA

Saturday, December 30th, 2023

The Special Meeting of the Council of the Village of Arrowwood was held in the Village Office on Saturday, December 30th, 2023, commencing at 8:30 am.

1. **CALL TO ORDER**

2. **ACCEPTANCE OF AGENDA**

3. **NEW BUSINESS**

- a. Financial Update
- b. 2023 Operating and Capital Plan Update
- c. Utility Rate and Bylaw Review

4. **IN-CAMERA ITEMS**

- a. Labour Relations, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
 - a. CAO Transition
 - b. Library Rehabilitation Project Final Invoice

5. **NEXT MEETING**

- a. **Regular Meeting:** Tuesday, January 9, 2024, at 6:00 PM in the Village Office

6. **ADJOURNMENT**

VILLAGE OF ARROWWOOD
SPECIAL COUNCIL MEETING
MINUTES

Saturday, December 30th, 2023

The Special Meeting of the Council of the Village of Arrowwood was held in the Village Office on Saturday, December 30th, 2023, commencing at 8:30 am.

IN ATTENDANCE: Colin Bexte, Mayor (Chair)
Matt Crane, Deputy Mayor
Nicholas Kuntz, Councillor
Nicole Holloway, Chief Administrative Officer
Christopher Northcott, Municipal Clerk (Recording Secretary)

1. **CALL TO ORDER**

Mayor Bexte called the meeting to order at 8:37 AM.

2. **ACCEPTANCE OF AGENDA**

Res. No. 2023-12-30-01: Moved by Mayor Bexte that the agenda be accepted as presented.

CARRIED

3. **NEW BUSINESS**

- a. Financial Update
 - Written update provided. Discussion.
- b. 2023 Operating and Capital Plan Update
 - Written update provided. Discussion.
- c. Utility Rate and Bylaw Review
 - Utility rates reviewed. Council proceeded to amend the Garbage Service and Sewer Service bylaws.

Res. No. 2023-12-30-02: Moved by Councillor Kuntz that Council give First Reading to Bylaw 494, Garbage Service Bylaw.

CARRIED

Res. No. 2023-12-30-03: Moved by Mayor Bexte that Council give Second Reading to Bylaw 494, Garbage Service Bylaw.

CARRIED

Res. No. 2023-12-30-04: Moved by Deputy Mayor Crane that Council give unanimous consent to having Third Reading of Bylaw 494, Garbage Service Bylaw, at this meeting.

VILLAGE OF ARROWWOOD
SPECIAL COUNCIL MEETING
MINUTES

Saturday, December 30th, 2023

The Special Meeting of the Council of the Village of Arrowwood was held in the Village Office on Saturday, December 30th, 2023, commencing at 8:30 am.

CARRIED UNANIMOUSLY

Res. No. 2023-12-30-05: Moved by Councillor Kuntz that Council give Third Reading to Bylaw 494, Garbage Service Bylaw.

CARRIED

Res. No. 2023-12-30-06: Moved by Deputy Mayor Crane that Council give First Reading to Bylaw 495, Sewer Service Bylaw.

CARRIED

Res. No. 2023-12-30-07: Moved by Mayor Bexte that Council give Second Reading to Bylaw 495, Sewer Service Bylaw.

CARRIED

Res. No. 2023-12-30-08: Moved by Councillor Kuntz that Council give unanimous consent to having Third Reading of Bylaw 495, Sewer Service Bylaw, at this meeting.

CARRIED UNANIMOUSLY

Res. No. 2023-12-30-09: Moved by Mayor Crane that Council give Third Reading to Bylaw 495, Sewer Service Bylaw.

CARRIED

Res. No. 2023-12-30-10: Moved by Mayor Bexte that the garbage bins remain available in the Environment Yard until March 1st to facilitate a smoother transition. AND THAT an explanation be provided to the public for why the garbage service is changing, including the financial implications. AND THAT the hours of operation for access to the garbage bins will remain the same until March 1st. AND THAT Administration is authorized to purchase signage and post it on the gate and the recycling building to notify the public of these changes.

CARRIED

VILLAGE OF ARROWWOOD
SPECIAL COUNCIL MEETING
MINUTES

Saturday, December 30th, 2023

The Special Meeting of the Council of the Village of Arrowwood was held in the Village Office on Saturday, December 30th, 2023, commencing at 8:30 am.

4. IN-CAMERA ITEMS

- a. Labour Relations, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
 - i. CAO Transition
 - ii. Library Rehabilitation Project Final Invoice

Res. No. 2023-12-30-11: Moved by Mayor Bexte that Council move into Closed Session at 9:35 AM.

CARRIED

Deputy Mayor Matt Crane declared a pecuniary interest in item 4.a.ii, "Library Rehabilitation Project Final Invoice" and left the meeting at 10:05 AM, prior to the discussion of this item in Closed Session.

Res. No. 2023-12-30-12: Moved by Councillor Kuntz that Council move back into Open Session at 10:05 AM.

CARRIED

Res. No. 2023-12-30-13: Moved by Mayor Bexte that Council authorize that any overtime hours worked by the Chief Administrative Officer and the Municipal Clerk in January be paid in order for Administration to meet the Municipal Accountability Program deadline and ensure that the Village is on track to complete outstanding financial audits and reporting.

CARRIED

Res. No. 2023-12-30-14: Moved by Councillor Kuntz that Council approve the employment contract with Christopher Northcott for his role as Municipal Clerk from January 1, 2024, to June 30, 2024, as presented. And that the total amount of remuneration contemplated in the contract is \$12,672.00 plus GST unless otherwise authorized by Council.

CARRIED

Res. No. 2023-12-30-15: Moved by Mayor Bexte that Council accept the invoice of Nathan Crane for information.

CARRIED

VILLAGE OF ARROWWOOD
SPECIAL COUNCIL MEETING
MINUTES

Saturday, December 30th, 2023

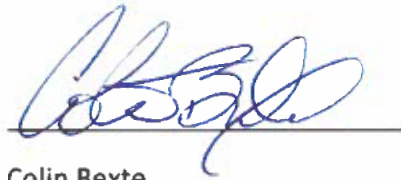
The Special Meeting of the Council of the Village of Arrowwood was held in the Village Office on Saturday, December 30th, 2023, commencing at 8:30 am.

5. **NEXT MEETING**

Regular Meeting: Tuesday, January 9, 2024, at 6:00 PM in the Village Office.

6. **ADJOURNMENT**

Mayor Bexte adjourned the meeting at 10:07 AM.



Colin Bexte,

Mayor



Nicole Holloway,

Chief Administrative Officer