

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, September 12th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, September 12th, 2023, commencing at 6:00 pm.

IN ATTENDANCE: Matt Crane, Mayor (Chair)
Colin Bexte, Deputy Mayor
Nicole Holloway, Chief Administrative Officer
Christopher Northcott, Municipal Clerk
Kevyn Stevenson, Resident/Delegation
Jackie Stevenson, Resident/Delegation

Gallery: Alan Strid, Jim Brooks, Lorie Patterson

1. **CALL TO ORDER**

Mayor Crane called the meeting to order at 6:10 PM.

2. **ACCEPTANCE OF AGENDA**

Res. No. 2023-09-12-01: Moved by Mayor Crane that the agenda be accepted as presented.

CARRIED

3. **DELEGATION**

- a. Jackie Stevenson, Kevyn Stevenson & Lorie Patterson, Animal Control Issues
- The delegation joined the meeting at 6:17 PM.
 - Jackie Stevenson spoke about the challenge posed by stray cats that are reproducing and not being cared for; believes these animals are in distress. In some instances, cats have been found with their paws caught in gopher traps and she has released these animals.
 - Ms. Stevenson spoke about the Trap Neuter and Return program provided by the Alberta Animal Rescue Crew Society (AARCS). This program will trap up to 60 cats in one day. Once trapped they are taken to the society's veterinarian hospital where they are medically assessed, spayed/neutered, vaccinated, dewormed and given a tattoo. Cats are given an ear notch so that they are easily identified as having been handled by AARCS. Once this occurs, the society then returns the cats and identifies someone to monitor the colony and inform AARCS should any new cats arrive.
 - Ms. Stevenson believes that AARCS will not return unwanted cats to a community and not the tomcats if they are causing too much difficulty.

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, September 12th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, September 12th, 2023, commencing at 6:00 pm.

- Mayor Crane spoke to the impact on the community from cats. He mentioned that he appreciated their willingness to address this issue, however, it is an ongoing frustration that neuter programs do not stop cats from doing damage to property. They lost some very valuable koi fish in their pond to stray cats.
- Kevyn Stevenson mentioned that he believed it was important to do something with the cats that are here now.
- Mayor Crane mentioned that this program is likely a good first step. Deputy Mayor Bexte agreed. Discussion was had regarding program benefits and local trapping efforts.
- Jackie Stevenson prefers that any solution taken be humane and that is why she reached out to AARCS. Deputy Mayor Bexte thanks Ms. Stevenson for taking the initiative and lining up some bookings with this program.
- Council thanked the delegation for their presentation.

Jackie and Kevyn Stevenson left the meeting at 6:37 PM. Lorie Patterson joined the gallery.

Res. No. 2023-09-12-02: Moved by Deputy Mayor Bexte that Council accept the presentation of the delegation for information.

CARRIED

4. **ADOPTION OF MINUTES**

- a. May 9th, 2023, Regular Meeting

Res. No. 2023-09-12-03: Moved by Mayor Crane that the minutes of the May 9th, 2023, Regular Meeting of Village Council be adopted as presented.

CARRIED

- b. June 13th, 2023, Regular Meeting

Res. No. 2023-09-12-04: Moved by Deputy Mayor Bexte that the minutes of the June 13th, 2023, Regular Meeting of Village Council be adopted as presented.

CARRIED

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, September 12th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, September 12th, 2023, commencing at 6:00 pm.

c. June 29th, 2023, Special Meeting

Res. No. 2023-09-12-05: Moved by Deputy Mayor Bexte that the minutes of the June 29th, 2023, Special Meeting of Village Council be adopted as presented.

CARRIED

d. July 11th, 2023, Regular Meeting

Res. No. 2023-09-12-06: Moved by Mayor Crane that the minutes of the July 11th, 2023, Regular Meeting of Village Council be adopted as presented.

CARRIED

e. Agenda for August 8th, 2023, Regular Meeting – No Quorum

Res. No. 2023-09-12-07: Moved by Deputy Mayor Bexte that Council accept the agenda of the August 8th, 2023, Regular Meeting where no meeting could be held due to lack of quorum and that it be added to the minute book of Village Council.

CARRIED

5. **STAFF REPORTS**

a. Chief Administrative Officer:

- Council Action List reviewed for discussion.
- Municipal Clerk Northcott mentioned that some of the items mentioned are longstanding and more detailed updates should be provided.
- Bylaws
- Fox Signs
- Tax Payment Agreements
- Overdue Water Bills
- Community Contact Information Form
- Comments/Concerns from Community regarding cats, environment yard, potholes on west end of Railway Avenue, backup generator for Community Hall in an emergency, possible “welcome wagon” for new residents, and possibility of having a bike park in Arrowwood.
- Need to consider garbage pick up for New Year.

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, September 12th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, September 12th, 2023, commencing at 6:00 pm.

b. Municipal Clerk:

- Review of agenda package.
- Extension of outstanding MAP review requirements.
- Updating Capital Budget and Capital Plan.
- SouthGrow presentation.
- Change to grant structure in the new year and it's not clear how much funding will be available.
- Regional Infrastructure Management Plan update and uses for outstanding dollars.
- Vulcan County delayed by Steiner Road construction setbacks but could still get into Arrowwood to do lot levelling and ditch grading in the non-residential subdivision.
- Update on locating missing graves project that is going on in Vulcan County.
- Waseem Kreto has taken down the building encroachment into the alleyway at his property.
- Discussion with Colin Bexte regarding potential work on the walking path, reworking sewer connections at the back of the Community Hall, new wastewater connection for residential lot across from Arrowwood Co-op hardware.

Res. No. 2023-09-12-08: Moved by Mayor Crane that Council authorize the absence of Deputy Mayor Bexte as per s. 174(2) of the Municipal Government Act of Alberta.

CARRIED

Res. No. 2023-09-12-09: Moved by Mayor Crane that Council accept the Staff Reports for Information.

CARRIED

6. **COUNCILLOR REPORTS**

- a. Colin Bexte: Councillor Bexte reported that he is happy to assist with researching purchasing possibilities for new street sweeper bristles and a snow plow.
- b. Matt Crane: Mayor Crane reported that he has been monitoring an online auction and would like to know Council's view of different outdoor washroom options. The auction closes the following day and Mayor Crane believes that

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, September 12th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, September 12th, 2023, commencing at 6:00 pm.

prices could change dramatically. Discussion was had regarding the need to set a spending limit.

Res. No. 2023-09-12-10: Moved by Deputy Mayor Bexte that Council authorize Mayor Crane to spend up to \$350 on a single outdoor washroom that could be set up behind the Community Hall.

CARRIED

Res. No. 2023-09-12-11: Moved by Deputy Mayor Bexte that the Councillor Reports be accepted for information.

CARRIED

7. OLD BUSINESS

- a. 2023 Capital Budget & 5 Year Capital Plan
 - a. Jetpatcher Asphalt Crack Sealing
 - b. Water, Wastewater and Hydrant Repairs
 - c. Walking Path Project

Res. No. 2023-09-12-12: Moved by Mayor Crane that Council approve the revised 2023 Capital Budget as presented.

CARRIED

Res. No. 2023-09-12-13: Moved by Deputy Mayor Bexte that Council authorize Administration to hire Precision Hottapping to repair hydrants this Fall, if possible.

CARRIED

8. NEW BUSINESS

- a. Fees and Rates Bylaw
 - Proposed bylaw reviewed and discussed.
- b. Interest on Utilities Bylaw
 - CAO Holloway reviewed her letter certifying that the proposed revisions to Bylaw 417 were prepared in accordance with section 63(1) of the Municipal Government Act, R.S.A. 2000 Chapter M-26.

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, September 12th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, September 12th, 2023, commencing at 6:00 pm.

Res. No. 2023-09-12-14: Moved by Deputy Mayor Bexte that Council give First Reading to Revised Bylaw 417, Interest Penalties on Utilities.

CARRIED

Res. No. 2023-09-12-15: Moved by Mayor Crane that Council give Second Reading to Revised Bylaw 417, Interest Penalties on Utilities.

CARRIED

Res. No. 2023-09-12-16: Moved by Deputy Mayor Bexte that Council unanimously consent to giving a third reading to Revised Bylaw 417, Interest Penalties on Utilities, in the same meeting as First and Second Reading.

CARRIED

Res. No. 2023-09-12-17: Moved by Mayor Crane that Council give Third Reading to Revised Bylaw 417, Interest Penalties on Utilities.

CARRIED

9. **IN-CAMERA ITEMS**

- a. Tax payment Agreements, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
- b. Real Estate Interest, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
- c. Labour Relations, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
 - a. CAO Transition

Res. No. 2023-09-12-18: Moved by Deputy Mayor Bexte moved that Council extend the meeting time past 9:00 PM as per s. 10 of The Procedure (and Committees) Bylaw 492.

CARRIED

Res. No. 2023-09-12-19: Moved by Mayor Crane that Council move into Closed Session at 9:00 PM.

CARRIED

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, September 12th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, September 12th, 2023, commencing at 6:00 pm.

Res. No. 2023-09-12-20: Moved by Deputy Mayor Bexte that Council move back into Open Session at 9:30 PM.

CARRIED

10. NEXT MEETING

- a. Organizational Meeting: Tuesday, October 10th, 2023, at 6:00 PM in the Village Office
- b. Regular Meeting: Tuesday, October 10th, 2023, at 6:00 PM in the Village Office

11. ADJOURNMENT

Mayor Crane adjourned the meeting at 9:31 PM.



Matt Crane,
Mayor



Nicole Holloway,
Chief Administrative Officer



