

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, July 11th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, July 11th, 2023, commencing at 6:00 pm.

IN ATTENDANCE: Matt Crane, Mayor (Chair)
Nicholas Kuntz, Councillor
Nicole Holloway, Chief Administrative Officer
Christopher Northcott, Municipal Clerk

Gallery: Alan Strid

1. **CALL TO ORDER**

Mayor Crane called the meeting to order at 6:08 PM.

2. **ACCEPTANCE OF AGENDA**

Res. No. 2023-07-11-01: Moved by Mayor Crane that the agenda be accepted as presented.

CARRIED

3. **STAFF REPORTS**

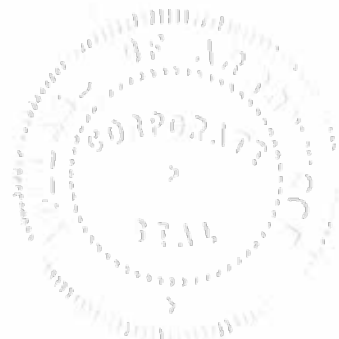
a. Municipal Clerk:

- Water Meter Install
- Utility Billing
- Tax Notices
- Audit Prep
- Capital Plan
- JetPatcher Quote
- CAO Laptop
- Update on Doctor Retention Program
- County work on Non-Residential Subdivision in Arrowwood
- Card for Deputy Mayor Bexte for his wedding.

Res. No. 2023-07-11-02: Moved by Councillor Kuntz that Council accept the report of the Municipal Clerk, on behalf of staff, for Information.

CARRIED

4. **COUNCILLOR REPORTS**



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- a. Nick Kuntz: Councillor Kuntz reported that he missed the last Vulcan District Waste Commission meeting because he had missed the email where it was re-scheduled.
- b. Matt Crane: Mayor Crane reported that he attended the Open House for the Marquis Foundation where they presented the information on their new building project.

Res. No. 2023-07-11-03: Moved by Mayor Crane that the Councillor Reports be accepted for information.

CARRIED

5. **OLD BUSINESS**

- a. Operating Budget Update
 - Proposed revisions reviewed and discussed.

Res. No. 2023-07-11-04: Moved by Mayor Crane that Council approve the revised operating budget for 2023 adjusting the amounts payable to the Village of Arrowwood Library Board to reflect the new lease agreement and including the annual contribution to Vulcan District Family and Community Support Services (FCSS).

CARRIED

- b. Capital Budget Update
 - Reviewed grant funding receivable owed to the Village of Arrowwood by the Province of Alberta.

Res. No. 2023-07-11-05: Moved by Councillor Kuntz that Council accept the Capital Budget update as presented for information.

CARRIED

Res. No. 2023-07-11-06: Moved by Councillor Kuntz that Council re-iterate its financial support for the Marquis Foundation building project in 2024.

CARRIED

- c. JetPatcher Asphalt Crack Sealing

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Res. No. 2023-07-11-07: Moved by Mayor Crane that Council approve the JetPatcher estimate for \$8,820.00, including GST, and that Administration proceed with completing the work.

CARRIED

d. Water, Wastewater and Hydrant Repairs

Res. No. 2023-07-11-08: Moved by Councillor Kuntz that Council authorize Administration to get comparable estimates for water, wastewater and hydrant repairs.

CARRIED

e. CAO Laptop

Res. No. 2023-07-11-09: Moved by Mayor Crane that Council authorize Administration to spend up to \$1,750.00 for a laptop or moveable computer for the Chief Administrative Officer.

CARRIED

6. **NEW BUSINESS**

No new business.

7. **IN-CAMERA ITEMS**

- a. Roll 109 Interest Penalties on Taxes, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
- b. Community Standards Bylaw Enforcement, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
- c. Labour Relations, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
 - a. CAO Transition

Res. No. 2023-07-11-10: Moved by Councillor Kuntz that Council move into Closed Session at 7:25 PM.

CARRIED

Res. No. 2023-07-11-11: Moved by Mayor Crane that Council move back into Open Session at 7:52 PM.

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CARRIED

Res. No. 2023-07-11-12: Moved by Councillor Kuntz that Council waive the interest penalties on Tax Roll 109 for the current owner back to when they purchased the property in 2019.

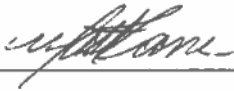
CARRIED

8. **NEXT MEETING**

- a. **Regular Meeting:** Tuesday, August 8th, 2023, in the Village Office

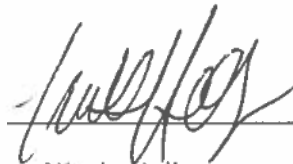
9. **ADJOURNMENT**

Mayor Crane adjourned the meeting at 7:55 PM.



Matt Crane,

Mayor



Nicole Holloway,

Chief Administrative Officer