

DATE: March 11, 2023

VILLAGE OF ARROWWOOD

WAIVER OF NOTICE OF A SPECIAL MEETING OF COUNCIL CALLED UNDER  
AUTHORITY OF SECTION 194 OF THE MUNICIPAL GOVERNMENT ACT

We, the undersigned members of the council of the Village of Arrowwood, hereby waive notice of a special meeting of council to be held in Village of Arrowwood on March 11<sup>th</sup>, 2023, commencing at 10:00 AM for the purpose of discussing and acting upon the following item(s):

- 1.) See reverse.
- 2.) \_\_\_\_\_
- 3.) \_\_\_\_\_
- 4.) \_\_\_\_\_
- 5.) \_\_\_\_\_
- 6.) \_\_\_\_\_
- 7.) \_\_\_\_\_
- 8.) \_\_\_\_\_

SIGNED

NAME: [Signature]

DATE: March 11, 2023

NAME: [Signature]

DATE: March 11, 2023

NAME: [Signature]

DATE: March 11, 2023

[Signature]

Chief Administrative Officer, Christopher Northcott  
Village of Arrowwood

VILLAGE OF ARROWWOOD  
SPECIAL COUNCIL MEETING  
AGENDA

**Saturday, March 11<sup>th</sup>, 2023**

The Special Meeting of the Council of the Village of Arrowwood was held in the Village Office on Saturday, March 11<sup>th</sup>, 2023, commencing at 10:00 am.

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1. **CALL TO ORDER**
2. **ACCEPTANCE OF AGENDA**
3. **STAFF REPORTS**
  - a. Update from CAO
4. **NEW BUSINESS**
  - a. 2022 Assessment for 2023 Taxes
  - b. Campground Rates, Reservations and Cancellations
  - c. Donations to Medical Learner Suite
5. **IN-CAMERA ITEMS**
  - a. New CAO Hiring Plan - Labour Relations, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
6. **NEXT MEETING**
  - a. **Regular Meeting:** Tuesday, March 14<sup>th</sup>, 2023, in the Village Office
7. **ADJOURNMENT**

VILLAGE OF ARROWWOOD  
SPECIAL COUNCIL MEETING  
MINUTES

**Saturday, March 11<sup>th</sup>, 2023**

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**IN ATTENDANCE:** Matt Crane, Mayor  
Colin Bexte, Deputy Mayor  
Nicholas Kuntz, Councillor  
Christopher Northcott, Chief Administrative Officer

1. **CALL TO ORDER**

Mayor Crane called the meeting to order at 10:06 AM.

2. **ACCEPTANCE OF AGENDA**

**Res. No. 2023-03-11-01:** Moved by Councillor Kuntz that the agenda be accepted as presented.

CARRIED

3. **STAFF REPORTS**

- a. Update from CAO:
- Utilities & Taxes
  - Accounting
  - Capital Projects
  - Contract and Staff Wages
  - Post Office Counter / Sign
  - Council Action List
  - Attached materials for information and discussion

**Res. No. 2023-03-11-02:** Moved by Deputy Mayor Bexte that the report of the Chief Administrative Officer be accepted as presented for information.

CARRIED

4. **NEW BUSINESS**

- a. 2022 Assessment for 2023 Taxes
- Review of new assessment. Materials circulated. Discussion of how rates are impacted by an assessment growth of just over 1.1 million dollars.

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b. Campground Rates, Reservations and Cancellations

- Discussion of accommodating group bookings for family reunions. Lee Ward is interested in booking most of the RV Park for two nights in July from July 28<sup>th</sup> to July 30<sup>th</sup>.

**Res. No. 2023-03-11-03:** Moved by Councillor Kuntz that Council authorize Administration to reserve a group booking for Lee Ward for July 28<sup>th</sup> to July 30<sup>th</sup>. AND THAT the whole campground be reserved except for site 4, which can be made available to Lee Ward if unreserved within two weeks of July 28<sup>th</sup>.

CARRIED

**Res. No. 2023-03-11-04:** Moved by Mayor Crane that new campground rates be set for 2023 of \$40 per night for 30 amp power or \$240 per week, as well as \$25 per night for 15 amp power or \$150 per week.

CARRIED

c. Donations to Medical Learner Suite

- Review of furniture list being sought for the medical learner suite at the Arrowwood Mall. Dr. Lana Fehr is asking if anyone would like to donate toward this project.

**Res. No. 2023-03-11-05:** Moved by Deputy Mayor Bexte that Council authorise Administration to donate the LG television from the office, the tv that is not being used in the office, to the new medical learner and locum suite being developed by Cor-Lan Developments.

CARRIED

5. **IN-CAMERA ITEMS**

- a. New CAO Hiring Plan - Labour Relations, as per s. 17.1 of Freedom of Information and Protection of Privacy Act

**Res. No. 2023-03-11-06:** Moved by Deputy Mayor Bexte that Council move into closed session at 11:13 AM.

CARRIED

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SPECIAL COUNCIL MEETING  
MINUTES

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**Res. No. 2023-03-11-07:** Moved by Mayor Crane that Council moved back into open session at 11:40 AM.

CARRIED

**Res. No. 2023-03-11-08:** Moved by Mayor Crane that Council authorise the CAO to proceed with arrangements as discussed.

CARRIED

6. **NEXT MEETING**

- a. **Regular Meeting:** Tuesday, March 14<sup>th</sup>, 2023, in the Village Office

7. **ADJOURNMENT**

Mayor Crane adjourned the meeting at 11:45 AM.



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Matt Crane,  
Mayor



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Christopher Northcott,  
Chief Administrative Officer



