

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, February 14th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, February 14th, 2023, commencing at 6:00 pm.

IN ATTENDANCE: Colin Bexte, Deputy Mayor
Nicholas Kuntz, Councillor
Christopher Northcott, Chief Administrative Officer

1. ACCEPTANCE OF AGENDA

Deputy Mayor Bexte called the meeting to order at 6:04 PM.

Res. No. 2023-02-14-01: Moved by Deputy Mayor Bexte that the agenda be accepted as presented.

CARRIED

2. ADOPTION OF MINUTES

a. January 10th, 2023, Regular Meeting

Res. No. 2023-02-14-02: Moved by Councillor Kuntz that the minutes of the January 10th, 2023, Regular Meeting be adopted as presented.

CARRIED

3. STAFF REPORTS

a. Report of the Chief Administrative Officer:

- CAO Northcott provided an oral report and review of current business. He was sick for a bit at the end of January and beginning of February. He is still struggling with coughing and headaches.
- Materials were reviewed from the agenda package.
- Jim Brooks provided a list of needs for Village Operations that was reviewed.
- A list of furniture was reviewed for the medical learner suite that Dr. Lana Fehr is developing.
- Discussion had on new Arrowwood assessment that was just received.
- Discussion about capital projects for 2023 and the need to get applications in front of Alberta Transportation in order to get on their radar, regardless of whether or not funding is forthcoming in the current year.
- We are undertaking a lot of entries into our GL in order to get everything on track.

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, February 14th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, February 14th, 2023, commencing at 6:00 pm.

Res. No. 2023-02-14-03: Moved by Deputy Mayor Bexte that the report of the Chief Administrative Officer be accepted as presented for information.

CARRIED

4. **COUNCILLOR REPORTS**

- a. Colin Bexte: Deputy Mayor Bexte attended the last meeting of the Northwest District Fire Association where discussion was had about setting up a satellite fire hall in Mossleigh. It has been proposed by Vulcan County that a minor addition be made to the grader shed. There has been no decision.
- b. Nicholas Kuntz: Councillor Kuntz attended the last meeting of the Marquis Foundation board because Mayor Crane was unable to attend. He is getting up to speeding learning how this organization works for future reference. Councillor Kuntz has also attended the meetings of the Vulcan District Waste Commission and there is nothing significant to report. They have had their organizational meeting. It is now possible for the waste commission to take used oil that can be used for dust abatement on the roads.

Res. No. 2023-02-14-04: Moved by Councillor Kuntz that Council accept the Councillor Reports for information.

CARRIED

5. **OLD BUSINESS**

- a. Residential and Non-Residential Street names and Civic Addresses

Res. No. 2023-02-14-05: Moved by Councillor Kuntz that Council proceed with naming the proposed new street between 2nd Street East and 3rd Street East, also known as 2A Street East, as "Timber Street."

CARRIED

- b. TIPP Program
 - Discussion about bringing bylaw back in time for March meeting.

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, February 14th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, February 14th, 2023, commencing at 6:00 pm.

6. **NEW BUSINESS**

a. Joint Use Agreement with Palliser School Division

- Discussion regarding how there are no real joint use facilities between the Village of Arrowwood and Palliser School Division. Discussion was had about the walking path being on Palliser land.

Res. No. 2023-02-14-06: Moved by Councillor Kuntz that Council authorise Administration to draft a joint use agreement with Palliser School Division as appropriate to reflect the joint use and control of shared facilities or, alternatively, identify how this is not applicable to the Village of Arrowwood and Palliser School Division.

CARRIED

b. Fortis Alberta Network Upgrades

Res. No. 2023-02-14-07: Moved by Deputy Mayor Bexte that Council approve the proposed upgrades and salvage by Fortis Alberta as proposed in the January 17, 2023, letter from Kasia Davis to Christopher Northcott.

CARRIED

c. Vulcan & Region FCSS Funding Increase Request

Res. No. 2023-02-14-08: Moved by Councillor Kuntz that Arrowwood approve an increase to Vulcan District FCSS funding for 2023 of \$445.39.

CARRIED

d. Enforcement - Community Standards and Traffic Bylaws

- Discussion regarding the enforcement of these standards with respect to a few properties in the village.

7. **IN-CAMERA ITEMS**

a. Advice From Officials, as per s. 24(1)(g) of Freedom of Information and Protection of Privacy Act

- a. 2022 Tax Levy Adjustment
- b. Memorial for Kathy Jones

VILLAGE OF ARROWWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, February 14th, 2023

The Regular Meeting of the Council of the Village of Arrowwood was held in the Village Office on Tuesday, February 14th, 2023, commencing at 6:00 pm.

- b. Labour Relations, as per s. 17.1 of Freedom of Information and Protection of Privacy Act
 - a. Remuneration Increases
 - b. CAO Transition

Res. No. 2023-02-14-09: Moved by Deputy Mayor Bexte that Council move into closed session at 7:38 PM.

CARRIED

Res. No. 2023-02-14-10: Moved by Councillor Kuntz that Council move into open session at 8:15 PM.

CARRIED

Res. No. 2023-02-14-11: Moved by Deputy Mayor Bexte that Council adjust the 2022 tax levy owing for Roll 141000 to the amount owing if the 2022 rates are applied to the December 31, 2022, property tax assessment. AND THAT, Council recognizes the inequity in taxation given the significantly higher 2021 assessment that was unwarranted.

CARRIED

Res. No. 2023-02-14-12: Moved by Councillor Kuntz that Council authorize administration to pursue permanent placement of a memorial marker in memory of Kathy Jones to be placed in the park by the community hall, potentially affixing a plaque to the large rock west of the gazebo.

CARRIED

Res. No. 2023-02-14-13: Moved by Deputy Mayor Bexte that Council authorise the Chief Administrative Officer to provide a cost of living adjustment to the wages and compensation for Jim Brooks, Bill Graff and Lisa Kasper as discussed, and that this be factored into the final 2023 operating budget.

CARRIED

8. NEXT MEETING

- a. **Regular Meeting:** Tuesday, March 14th, 2023, in the Village Office


VILLAGE OF ARROWOOD
REGULAR COUNCIL MEETING
MINUTES

Tuesday, February 14th, 2023

The Regular Meeting of the Council of the Village of Arrowood was held in the Village Office on Tuesday, February 14th, 2023, commencing at 6:00 pm.

9. ADJOURNMENT

Deputy Mayor Bexte adjourned the meeting at 8:16 PM.



Colin Bexte,
Deputy Mayor



Christopher Northcott,
Chief Administrative Officer



